

Winthrop University Foundation  
683 Oakland Avenue  
Sykes House  
Rock Hill, SC 29733

**Alternate Signature Authority Designation (WUF-L)**

Foundation policy allows a Vice President, Dean or Director to designate more than one person to sign Disbursement Requests (UFF-D) for him/her in the role of Vice President, Dean or Director. This designee's signature must be on file at the Foundation. The designee can not sign as both Fund Administrator and as Dean or Director.

(Please print or type)

I, \_\_\_\_\_, as Vice President, Dean or Director of  
\_\_\_\_\_, do hereby designate either:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

to sign Disbursement Requests (WUF-D) on my behalf.

In executing this document, the signers acknowledge their responsibility for reviewing all Disbursement Requests (WUF-D) for their unit and for determining the appropriateness thereof, and that the Dean, Director or Vice President retains responsibility for the actions of the designee(s).

Effective Date: \_\_\_\_\_

Signature of VP, Dean or Director: \_\_\_\_\_

Signature of Designee (1): \_\_\_\_\_

Signature of Designee (2): \_\_\_\_\_

**Note: This form should be signed and submitted every time there is a change. All appropriate and current signatures must appear on the form at the time of each submission. This form will supersede all forms already on file.**