

Winthrop University Foundation
302 Tillman Hall
Rock Hill, SC 29733

Alternate Signature Authority Designation (WUF-L)

Foundation policy allows a Vice President, Dean or Director to designate more than one person to sign Disbursement Requests (UFF-D) for him/her in the role of Vice President, Dean or Director. This designee's signature must be on file at the Foundation. The designee can not sign as both Fund Administrator and as Dean or Director.

(Please print or type)

I, _____, as Vice President, Dean or Director of
_____, do hereby designate either:

(1) _____

(2) _____

to sign Disbursement Requests (WUF-D) on my behalf.

In executing this document, the signers acknowledge their responsibility for reviewing all Disbursement Requests (WUF-D) for their unit and for determining the appropriateness thereof, and that the Dean, Director or Vice President retains responsibility for the actions of the designee(s).

Effective Date: _____

Signature of VP, Dean or Director: _____

Signature of Designee (1): _____

Signature of Designee (2): _____

Note: This form should be signed and submitted every time there is a change. All appropriate and current signatures must appear on the form at the time of each submission. This form will supersede all forms already on file.
